**TONICIA LE BLANC**

53/1 Connector Road, Carlsen Field, Chaguanas.

tonicialeblanc@gmail.com

Mobile: (868) 301-7930

**PERSONAL INFORMATION**

Date of Birth: November 10, 1995

Marital Status: Single

**CAREER OBJECTIVE**

To obtain a position that will enable me to use my strong organizational skills, educational background, and ability to work well with people.

**PROFESSIONAL EXPERIENCE**

Oct 2016- Dec 2017

**XTRA FOODS SUPERMARKET**

***Customer service assistant***

Assist customers in finding their choice of items, packing customers’ purchases and taking bagged items to their cars.

Dec 2015- Aug 2016

**JTA SUPERMARKETS LIMITED**

***Product Clerk***

Create purchase orders, receive goods, balance bills, and create direct store deliveries (DSD).

***Cashier***

Perform cashier duties by handling cash, credit and cheque payments.

Jul 2014- Aug 2014

**MINISTRY OF FOOD PRODUCTION- AGRICULTURE NOW- AQUAPONICS PROGRAMME**

***Agriculture assistant***

Assist in construction of aquaponic systems, growbox technology, and tilapia production.

**EDUCATION**

Sep 2012- Present

**UNIVERSITY OF THE SOUTHERN CARIBBEAN**

B.Sc. Biology

Sep 2007- Jul 2012

**WATERLOO HIGH SCHOOL**

CSEC O’ Levels

* Mathematics G1
* English A G1
* Physics G2
* Biology G3
* Chemistry G3
* Music G3

**SKILLS**

* Ability to provide exceptional customer service
* Competent in Microsoft Office Suite

**ACCOMPLISHMENTS**

* Certificate of participation in Introduction to Aquaponics 2014
* First place in English A at CSEC examination, Waterloo Secondary School 2012
* Certificate of participation in Secondary Schools Cancer Awareness Calypso Superstar Competition 2012
* First place in Music at Achievement Day, Waterloo Secondary School 2010

**REFERENCES**

Nickita Renne

Woman Police Constable

Trinidad & Tobago Police Service

Mobile: (868) 747- 2325

Rodphin Harris

Lance Corporal

Trinidad and Tobago Defence Force

Mobile: (868) 782- 3289

Steve Warner, PhD.

Vice Principal (Ag.)

Waterloo Secondary School

Mobile: (868) 362- 3749